



Workshop registration form

Return this portion with your payment to CTC@Robertson

Title:	First name:
Surname:	
Postal address:	
.....	
Post code:	
Email:	
Tel. (daytime)	Tel. (evening)
Payment	
Total \$66.00 including GST	
Please circle method of payment : CASH CHEQUE DIRECT DEPOSIT	
Direct deposit:	
Account name - Robertson Shed Inc	
BSB - 032 716	
Account no - 169158	
Ref. no - ARTSW [your surname]	
Cheques: please make cheques payable to Robertson SHED Inc.	
Signed	

Please return the form with your payment to:

CTC@Robertson
PO Box 3069, Robertson 2577
fax: (02) 4885 2664
email: info@robertsonctc.org.au

Payment is required at least two weeks prior to the commencement of the workshop you wish to attend. You can reserve a place before payment is made.

Stage 1 – getting your photos ready for the web – taking digital photos of work, scanning existing photos, transferring photos to computer, formatting photos for the web, saving photos.

Tuesday November 17, 2009 from 10am – 12nn

Stage 2 – creating a one page promotional handout – will cover using Publisher or Word to format text, what type of information to include, inserting images into the document, converting to pdf, printing, saving in different formats.

Tuesday November 24, 2009 from 10am – 12nn

More dates to be announced soon. Some workshops may be held in December or early next year. Please advise preferences.

CTC@Robertson is managed by Robertson Shed Inc ABN 94 740 661 498

This project has been made possible with assistance from Wingecarribee Shire Council Community Grants Scheme.