



Managed by  
The Robertson SHED Inc.  
ABN 94 740 661 498  
PO Box 69  
58-60 Hoddle St.  
Robertson NSW 2577

e-mail [info@robertsonctc.org.au](mailto:info@robertsonctc.org.au)  
tel. (02) 4885 2665  
fax (02) 4885 2664

[www.robertsonctc.org.au](http://www.robertsonctc.org.au)

## CTC@Robertson Venue Hire Application Form

Name of Hirer \_\_\_\_\_  
(Name and organisation if applicable)

Type of Organisation: Profit Non-profit Social/Individual  
(please circle one)

Insurance attached: Yes No Not Required  
(not required for most casual hire)

Full address: \_\_\_\_\_

Home ph: \_\_\_\_\_ Work ph: \_\_\_\_\_

Mobile ph: \_\_\_\_\_ Email: \_\_\_\_\_

Purpose of use: \_\_\_\_\_

Room(s) required: Café Training Room Small meeting room  
(please circle)

Date and time of use: \_\_\_\_\_

Fees\$ \_\_\_\_\_ Bond\$ \_\_\_\_\_

Alcohol: Yes No (please circle one)

Please note that you may require approval for consumption of alcohol depending whether it will be BYO, given away or sold. Please contact Camden Police Station for details.

Other Services required \_\_\_\_\_  
(e.g. tea/coffee making, barista, data/dvd projector, whiteboard, overhead projector etc)

Additional Fees\$ \_\_\_\_\_

Office Use  
Paid \$ \_\_\_\_\_ Date \_\_\_\_\_ Signature \_\_\_\_\_