

# VOLUNTEER APPLICATION FORM



**CTC@Robertson**  
Managed by  
the Robertson SHED Inc.  
ABN 94 749 661 498  
58-60 Hoddle Street  
PO Box 69  
Robertson NSW 2577

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tel. (02) 4885 2665  
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[www.robertsonctc.org.au](http://www.robertsonctc.org.au)

Any information given in this form will remain confidential and will be used only for recruiting volunteers for the Robertson SHED Inc./ CTC@Robertson and for no other purpose without the permission of the applicant.

## Contact details

<b>Name:</b>	
<b>Address:</b>	
<b>Phone:</b>	<b>Mobile:</b>
<b>Fax:</b>	<b>E-mail:</b>

## Personal information

<b>Date of birth (optional):</b>	<b>Gender:</b> <input type="checkbox"/> female <input type="checkbox"/> male
<b>Work history:</b>	
<b>Volunteering history:</b>	
<b>Special skills and interests (e.g. computer skills, office skills, tradesperson):</b>	
<b>Why would you like to volunteer at the CTC@Robertson?</b>	

## What sort of volunteer work interests you?

<b>IT volunteering</b> <ul style="list-style-type: none"><li><input type="checkbox"/> hardware &amp; software support &amp; troubleshooting</li><li><input type="checkbox"/> training others</li><li><input type="checkbox"/> web design</li><li><input type="checkbox"/> desktop publishing</li><li><input type="checkbox"/> other:</li></ul>	<b>Café volunteering</b> <ul style="list-style-type: none"><li><input type="checkbox"/> café coordinator</li><li><input type="checkbox"/> customer service</li><li><input type="checkbox"/> general help &amp; kitchen duties</li><li><input type="checkbox"/> baking</li><li><input type="checkbox"/> other:</li></ul>
<b>Office work</b> <ul style="list-style-type: none"><li><input type="checkbox"/> reception</li><li><input type="checkbox"/> business support services: photocopying, typing, binding, laminating</li><li><input type="checkbox"/> other:</li></ul>	<b>Other</b> <ul style="list-style-type: none"><li><input type="checkbox"/> cleaning</li><li><input type="checkbox"/> gardening &amp; landscaping</li><li><input type="checkbox"/> assistance in organising seminars, cinema performances and meetings</li><li><input type="checkbox"/> handyman or tradesperson</li> <li>(special skill: _____)</li><li><input type="checkbox"/> other:</li></ul>

## Availability

<b>Hrs/week:</b> <ul style="list-style-type: none"><li><input type="checkbox"/> occasional</li><li><input type="checkbox"/> 1-2 hrs</li><li><input type="checkbox"/> 3-6 hrs</li><li><input type="checkbox"/> 7 or more hours/week</li></ul>	<b>Preferred days and times (if applicable):</b> <ul style="list-style-type: none"><li><input type="checkbox"/> in the mornings</li><li><input type="checkbox"/> in the afternoons</li><li><input type="checkbox"/> in the evenings</li><li><input type="checkbox"/> weekdays (Mon/ Tues/ Wed/ Thurs/ Fri)</li><li><input type="checkbox"/> weekends (Sat/ Sun)</li></ul>
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## Comments and additional information:

## Signature of applicant

<b>Date:</b>	<b>Signature:</b>
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Please feel free to attach any relevant information to this application form.  
You can mail or fax your application to: CTC@Robertson, PO Box 69, Robertson NSW 2577; fax 4885 2664. If you have any questions, please contact CTC's management, tel. 4885 2665, email info@robertsonctc.org.au

We will be in touch with you about a possible interview, where you can also ask any questions you may have about volunteering in the CTC. Thank you for your interest and support!