

CTC Gallery
Exhibition Agreement Form
CTC 58-60 Hoddle St Robertson



CTC
ROBERTSON
COMMUNITY
TECHNOLOGY
CREATIVITY

Email: info@robertsonctc.org.au or ph: 02 4885 2665

Opening Hours:

Thursday/Friday 10am to 4pm

Saturday 9am to 1pm

Please Read Carefully before signing:

All work exhibited must be the original work of the artist. The exhibitor is responsible for delivering their art works, and assisting with the set up and taking down of the exhibition with dates & times as agreed. The CTC reserves the right to remove works or rearrange the exhibition once the exhibition is up. No works are to be removed by the artist, without the agreement of the CTC management.

The exhibition will normally run for two calendar months unless otherwise discussed.

The CTC charges a 20% commission on all sales and will process the payments and settle up with the exhibitor at the conclusion of the exhibition.

The exhibitor is not required to pay any fees for the space. If you require the CTC to design and/or print any flyers promoting your event, we will provide you with a quote beforehand. Please discuss any requirements with the Volunteer Exhibition Coordinator.

The CTC may use your images to assist with promotion of the CTC and your exhibition through a range of online spaces & local news outlets.

The CTC has good security and all care will be taken in protecting artworks on exhibition. However, no liability can be taken for the safety and/or damage of artworks and exhibitors are required to exhibit their artworks at their own risk.

Public liability insurance is in place for the exhibitor and all visitors to the CTC.

Opening events are an excellent way to promote your exhibition and times can usually be made available on a Saturday at 2pm or a Friday afternoon at 5.30pm.

The CTC volunteers will assist with your event but provision of food and drinks is the artist's responsibility. A CTC Responsible Serving of Alcohol Licensee will need to be in attendance at the opening if alcohol is available.

Please note, the CTC is a community space, and very occasionally it is necessary for us to accept a private booking for the CTC when an exhibition is in place. This will mean the artist and members of the public will not have access to the gallery for that time. The space is also available for other CTC events, but this should not preclude the presence of the exhibitor or the public.

I agree to the terms of the exhibition.

Artist's Name:.....

Signature:.....

Email:.....

Are you a Professional Artist Yes / No

If Yes provide ABN:.....

Date:.....

Banking Details:

Account Name:.....

Name of Bank:.....

BSB:.....

Account No: